

To: Will Rodgers

Bill Furrier

From: Pat Llodra

Subj: POCD implementation

My discussion with CEOs of municipalities similar to Newtown confirms our thinking that implementation of the POCD requires structure, focus, strategies, and authority. My research so far has uncovered two general approaches that might have some merit for our purposes.

- Westport, and a few other communities, establishes a Plan Implementation Committee (PIC). Enclosed here are documents that describe the role of that committee as well as some samples from the POCD itself. Gordon Joseloff, Westport's First Selectman, feels the PIC approach has the potential to work very well. The Westport PIC is led by the First Selectman. A few other communities use a similar approach, called by different names and led by other gov. persons. In general, these communities separate the planning function (P&Z) from the accountability for action function (PIC or other group).
- Some other communities use the Action Agenda approach. North Haven's is attached here. It is not too dissimilar looking from what we have. One important difference, however, is that the Annual Report includes an update on progress. That reporting out requirement seems to elevate the focus on action aligned with the priorities.

I will continue to research but am feeling that most communities have the same struggle as do we. There seems to be little evidence that communities have addressed the implementation challenge.

Have a look at these approaches...perhaps we can morph one or both into a process that works for Newtown.

Epl 2/3/2011

Set debt load at 9% of operating budget by year 5 of the CIP (2015-2016)

- Reduce bonding from \$30 million to \$20 million

Note:

Amount available for CIP projects in year 6,7,and 8 is limited

Year 6: \$5,000,000

Year 7: \$5,000,000

Year 8: \$10,000,000

If a \$10 million reduction in year 5 of this CIP is then distributed to year 6 and 7, all available money for projects is used up through 2017-2018

BoS task.....

Confirm/communicate priorities.

React/respond with recommendations regarding the goal of reducing the debt to 9% of the operating budget.

**TOWN OF NEWTOWN
COMBINED BOS - BOE CIP (2011 - 2012 TO 2015 - 2016) - SEPTEMBER, 2010**

RANK		2011 - 2012 (YEAR ONE)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other	
		BOARD OF SELECTMEN						
1	Bridge Replacement (Poverty Hollow Road)	PW	430,000	430,000				
1	Capital Road Program	PW	1,500,000			1,500,000		
2	Newtown H & L Fire House Construction	FIRE	500,000	500,000				
3	Sandy Hook Streetscape Program	ECON DEV	200,000	200,000				
4	FFH Infrastructure	FFH	350,000	350,000				
		BOARD OF EDUCATION						
1	Hawley HVAC Renovations - Design	BOE	350,000	350,000				
			3,330,000	1,830,000		1,500,000		
RANK		2012 - 2013 (YEAR TWO)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other	
		BOARD OF SELECTMEN						
1	Bridge Replacement (Brushy Hill Road)	PW	315,000	315,000				
1	Capital Road Program	PW	1,500,000			1,500,000		
2	Newtown H & L Fire House Construction	FIRE	500,000	500,000				
3	Dickinson Playground / Sprayground	P & R	750,000	750,000				
3	Dickinson Park Bath House / Concession Stand	P & R						
4	Infrastructure Renovations Treadwell Park	P & R	350,000	350,000				
5	Sandy Hook Streetscape Program	ECON DEV	200,000	200,000				
		BOARD OF EDUCATION						
1	Hawley HVAC Renovations - Phase I	BOE	3,000,000	3,000,000				
2	High School Auditorium Improvement Project	BOE	100,000	100,000				
			6,715,000	5,215,000		1,500,000		
RANK		2013 - 2014 (YEAR THREE)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other	
		BOARD OF SELECTMEN						
1	Bridge Replacement (Meadow Brook Road)	PW	355,000	355,000				
1	Capital Road Program	PW	1,500,000			1,500,000		
2	Sandy Hook Streetscape Program	ECON DEV	200,000	200,000				
3	FFH Sidewalks, Roads & Storm Drains	FFH	450,000	450,000				
4	FFH Utility Infrastructure Phase I	FFH	300,000	300,000				
5	Open Space Acquisition Program	LAND USE	1,500,000	1,500,000				
6	Addition To Fire House Sub-Station	FIRE	375,000	375,000				
-	Artificial Turf Replacement at Treadwell Field	P & R	500,000				500,000	
		BOARD OF EDUCATION						
1	Hawley HVAC Renovations - Phase II	BOE	2,200,000	2,200,000				
2	Middle School Improvements Project - Design	BOE	630,000	630,000				
3	High School Auditorium Improvement Project	BOE	1,339,338	1,339,338				
			9,349,338	7,349,338		1,500,000	500,000	
RANK		2014 - 2015 (YEAR FOUR)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other	
		BOARD OF SELECTMEN						
1	Bridge Replacement (Jacklin Road)	PW	265,000	265,000				
1	Capital Road Program	PW	1,500,000			1,500,000		
2	FFH Walking Trails Phase II	FFH	250,000	250,000				
3	Replacement of Fire Tankers (2)	FIRE	700,000	400,000				
4	Open Space Acquisition Program	LAND USE	1,000,000	1,000,000			300,000	
5	Community Center Design Phase	P & R	700,000	700,000				
6	Sandy Hook Streetscape Program	ECON DEV	200,000	200,000				
		BOARD OF EDUCATION						
1	Hawley HVAC Renovations - Phase III	BOE	1,600,000	1,600,000				
2	Middle School Improvements Project - Phase I	BOE	2,070,000	2,070,000				
			8,285,000	6,485,000		1,500,000	300,000	
RANK		2015 - 2016 (YEAR FIVE)			Proposed Funding			
		Dept.	Amount Requested	Bonding	Grants	General Fund	Other	
		BOARD OF SELECTMEN						
1	Bridge Replacement (one bridge)	PW	414,000	414,000				
1	Capital Road Program	PW	1,500,000			1,500,000		
2	Replacement of Fire Tanker (#9) & Engine (#111)	FIRE	975,000	800,000				
3	Open Space Acquisition Program	LAND USE	1,000,000	1,000,000			175,000	
4	FFH Building Demolition	FFH	6,000,000	6,000,000				
5	FFH Complete Walking Trails	FFH	513,804	513,804				
6	Community Center Construction Phase	P & R	15,000,000	15,000,000				
7	Bath House/Concession Stand at Eichlers Cove	P & R	425,000	425,000				
8	Police/Communications Facility	POLICE	800,000	800,000				
9	Newtown Technology Park	ECON DEV	815,000	725,000	90,000			
10	Hawleyville Sewer Extension	ECON DEV	5,000,000				5,000,000	
		BOARD OF EDUCATION						
1	Middle School Improvements Project - Phase II	BOE	4,805,000	4,805,000				
			37,247,804	30,482,804	90,000	1,500,000	5,175,000	
GRAND TOTALS			64,926,942	51,361,942	90,000	7,500,000	5,975,000	

TOWN OF NEWTOWN
ESTIMATED AMOUNT AVAILABLE FOR CIP PROJECTS
2011-12 TO 2015-16 CIP; 5th YEAR AND EXTENDING OUT TO THE 6th, 7th & 8th YEARS
(using a cap of 9% debt service to total budget)

<u>5th Year</u> (2015-16)	<u>6th Year</u> (2016-17)	<u>7th Year</u> (2017-18)	<u>8th Year</u> (2018-19)
\$ 20,000,000	\$ 5,000,000	\$ 5,000,000	\$ 10,000,000

Estimated Amount Available for Projects (bonding)
 (assuming a 9% debt cap)

Possible Project Scenarios:

- Bridge Replacement
- Fire Tanker (#9) & Engine (#111) Repl.
- Open Space Acquisition Program
- FFH Building Demolition
- FFH Walking Trails
- Community Center Construction
- Bath House/Concession Stand (Eichler's)
- Police/Communications Facility
- Newtown Technology Park
- Middle School Improvements - Phase II

\$ 414,000
\$ 800,000
\$ 1,000,000
\$ 4,000,000
\$ 515,000
\$ 9,000,000
\$ 425,000
\$ 800,000
\$ 725,000
\$ 2,321,000

\$ 5,000,000

\$ 20,000,000	\$ 5,000,000	\$ 5,000,000	\$ -
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1	Bridge replacement	\$414,000
2	Fire Tanker and Engine	\$800,000
3	Open Space	\$1,000,000
4	FFH Building Demo	\$6,000,000
5	FFH Walking Trails	\$513,000
6	Comm. Center	\$15,000,000
7	{ Bath House/Concession Eichler's Cove	\$425,000
8	Police Facility	\$800,000
9	Tech Park	\$725,000
/	MS Improvements	\$4,805,000